

Waitsfield School Board Meeting Minutes
Monday, February 8, 2010
6:00 p.m. Waitsfield School Library

Board Members Present: Elizabeth Cadwell, Wrenn Compère, Sandy Tarburton, Todd White, and Rob Williams (Chair)

WWSU and WES Staff Present: Kaiya Korb and Brigid Scheffert (arrival at 6:55 p.m., departure during Executive Session)

Community Members Present: Courtenay Good and Hillary Downing

I. Call to Order: The meeting was called to order at 6:10 p.m.

II. Minutes: Sandy Tarburton moved to approve the minutes from the January 11, 2010 meeting. Wrenn Compère seconded, and the minutes were unanimously approved.

III. Public Comment: There was one public inquiry into the plans for the Kindergarten program for next year. Principal Korb reported that the singular Kindergarten program would run each day from 7:30 a.m. until noon. The staff position will change from a full time position to a .6 time position due to low enrollment numbers.

IV. Town Meeting Preparation: Kaiya Korb is finishing up the Budget PowerPoint and has talked with Kay Marcelle about the movie. Work is in progress. Kaiya will inquire as to whom the moderator is this year. A pie table is still in the works for Town Meeting Day, but the organizer is presently out-of-town. The breakdown of Town Meeting Day responsibilities is as follows:

Article I: (Election of Moderator) – Elizabeth Cadwell speaking

Article 2: (Reports of the School) – Wrenn Compère speaking, then Kaiya presenting

Article 3: (Setting of Salary) – Todd White speaking

Article 4: (Authorization to borrow funds) – Sandy Tarburton speaking

Article 5: (Budget) – Rob Williams speaking, then Kaiya Korb presenting

Article 6: (Any Other Business) – Rob Williams speaking

V. 2010-2011 Class Configurations: General classroom configurations for next year were discussed. Principal Korb will follow-up on a few details with teachers and report back. The principal makes final decisions regarding classroom placement, not the teachers, although considerable collaboration occurs.

VI. School Crisis Procedures Update: The latest version of the Procedures document was reviewed. Principal Korb was asked to clarify a few details. Revised procedures will be distributed. Principal Korb will ensure that an updated copy is provided to substitute teachers and explained during orientation; additionally, the School Crisis Response team will review the procedures. A plan is in place to ensure that if the principal and usual designee is not available, a back-up is designated. Lee Van Dine is the usual designee.

VII. HINI Vaccination Follow-Up: Sue Dillon and Principal Korb are still working on follow-up with the State. A survey will be offered by the State in the near future for administrators to complete. Follow-up discussion with Board Members occurred, addressing the implications of the education institution taking on such a public health responsibility.

VIII. Preschool Partnership: This conversation was postponed until the next meeting.

IX. Policy D10: Public Complaints about Personnel - Elizabeth Cadwell motioned to approve Policy D10, Wrenn Compère seconded, and all approved.

X. Policy D12: Harassment - Wrenn Compère motioned to approve Policy D12, Todd White seconded, and all approved.

XI. Policy E7: School Crisis Prevention - Sandy Tarburton motioned to approve Policy E7. Elizabeth Cadwell seconded, and all approved.

XII. Financial Report: Principal Korb will forward the latest report when it becomes available.

XIII. Principal Report: Principal Korb reported on various ongoing efforts at the school. The Principal's Report was preceded by Sandy Tarburton's reading of an anonymous letter from a teacher praising Principal Korb for her efforts school-wide.

XIV. Superintendent's Report: - Superintendent Scheffert presented Wrenn Compère with an award from the VSBA for her twelve years of service to the Board. There was also discussion about Special Education spending and declining enrollment across the state. An exploratory study regarding school consolidation will be undertaken by the district in upcoming months in an effort to proactively consider all possibilities for district-wide efficacy.

XV. Washington West Representative Report: Elizabeth Cadwell requested feedback from the Board regarding the consolidation topic. Additionally, the completed WWSU Superintendent Review sheets were given to Elizabeth Cadwell for editing and submittal to WWSU before February 15th.

XVI. Executive Session: Todd White motioned to go into Executive Session to discuss matters related to personnel. Sandy Tarburton seconded, and all agreed to go into Executive session at approximately 8:40 p.m.

The group came out of Executive Session at approximately 9:00 p.m.

XVII. Motion: Sandy Tarburton motioned to accept Krietta Phillips' request for retirement. Todd White seconded and all approved.

Waitsfield School Board Meeting Minutes

February 8, 2010

Page 3

XVIII. **Motion:** Wrenn Compère motioned to accept Ann Beattie's request for reassignment resulting in a reduction from a 1.0 to a .6 position. Elizabeth Cadwell seconded and all approved.

Next Board Meeting: The next Board meeting will be held on Monday, March 8, 2010, at 6:00 p.m., at the Waitsfield Elementary School.

Adjournment: Rob Williams motioned to adjourn the meeting at 8:50 p.m. Elizabeth Cadwell seconded, and all approved.

Respectfully submitted,

Elizabeth Cadwell
Clerk